

**Strategic Task Force
End of Year Progress Report (May 2014)**

Task Force Name: High Impact Practice (HIP)

Charge: Assessment of HIPs and student Participation. Define CSUF High Impact Practices. Comprehensive report on documentation of all High Impact Practices. An assessment report on all student participation of High Impact Practices. Determine HIPs student participation baseline. Baseline documentation on High Impact Practices student participation. High Impact Practices website.

Committee Members: Amir Dabirian, Berenecea Johnson Eanes, Robert Koch, Lea Jarnagin, Shari McMahan, Bill Hoese, Kiran George, Jim Taulli, Victor Delgado & Abi Prabakar

Meeting Dates:

10/15/13; 11/1/13; 11/20/13;12/12/13; 01/15/14; 01/29/14; 02/13/14; 02/27/14; 03/03/14;
03/27/13; 04/16/14; 05/5/14; 05/22/14

Note: Additional meetings were held by the subcommittees to address various assignments such as benchmarking, defining principles for HIP and building the website.

Summary of Work Performed:

- Review AAC&U definition and understand the definition of HIP by the committee
- Two Sub Committees
 - Benchmarking – research other institutions such as Texas A&M and UT Austin
 - Defining principles for HIP
- Examined the evaluation matrix for potential HIPs based on the defining principles.
- Explored the usefulness of the draft set of principles for definition of HIP at CSUF.
- Reviewed list of HIPs (i.e. Freshman programs, Undergraduate research, misc.) and reviewed the data associated with each HIPs.
- Created a High Impact Practices Website and start adding resources to the site.
- In collaboration with Academic Program wrote a proposal to AAC&U HIP Institute and was accepted for June workshop. Team: Shari McMahan , Peter Nwosu, Lea Jarnagin, Bill Hoese, Jim Taulli
- Developed a draft High Impact Practice Application Approval Form.
- Developed a draft Rubric and assessment criteria on HIP definition.
- Review Student system to extend to record and Tag curricular and co-curricular HIP

Recommendations:

- Review the outcome of AAC&U HIP Institute in June 2014
- Finalize the definition of HIP and rubric for HIP
- Develop a HIP Assessment Plan
- Complete an inventory of HIP based on HIP definition
- Develop a baseline for HIP
- Develop a certificate(Faculty and Student) program(s) and course(s) including approval process and outcome for HIP
- Campus-wide RFP process in Spring 2015 to develop a program(s) and courses(s) for HIP for Fall 2015

- Organize a HIP Conference and Symposium to educate the campus
- Review campus-wide policies and recommend changes to Academic Senate
- Develop a plan to extend the student system on HIP tagging and recording

Conclusions: The task force developed a set of draft principals, application form, and sample rubric for definition of High Impact Practices. The work of the task force will continue in 2014/2015 as they finish the work in 2013/2014 and explore expansion of HIPs for 2016/2017.

Supporting Documents (Please Attach):

- Progress Reports
- Agendas
- Meeting Minutes
- Statistics/Papers/Reports
- Other