### Strategic Task Force

#### End of Year Progress Report (May 2014)

<table>
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<tr>
<th>Task Force Name: High Impact Practice (HIP)</th>
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| Committee Members: Amir Dabirian, Berenecea Johnson Eanes, Robert Koch, Lea Jarnagin, Shari McMahan, Bill Hoese, Kiran George, Jim Taulli, Victor Delgado & Abi Prabakar |

<table>
<thead>
<tr>
<th>Meeting Dates:</th>
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<tr>
<td>10/15/13; 11/1/13; 11/20/13; 12/12/13; 01/15/14; 01/29/14; 02/13/14; 02/27/14; 03/03/14; 03/27/13; 04/16/14; 05/5/14; 05/22/14</td>
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**Note:** Additional meetings were held by the subcommittees to address various assignments such as benchmarking, defining principles for HIP and building the website.

**Summary of Work Performed:**

- Review AAC&U definition and understand the definition of HIP by the committee
- Two Sub Committees
  - Benchmarking – research other institutions such as Texas A&M and UT Austin
  - Defining principles for HIP
- Examined the evaluation matrix for potential HIPs based on the defining principles.
- Explored the usefulness of the draft set of principles for definition of HIP at CSUF.
- Reviewed list of HIPs (i.e. Freshman programs, Undergraduate research, misc.) and reviewed the data associated with each HIPs.
- Created a High Impact Practices Website and start adding resources to the site.
- In collaboration with Academic Program wrote a proposal to AAC&U HIP Institute and was accepted for June workshop. Team: Shari McMahan, Peter Nwosu, Lea Jarnagin, Bill Hoese, Jim Taulli
  - Developed a draft High Impact Practice Application Approval Form.
  - Developed a draft Rubric and assessment criteria on HIP definition.
  - Review Student system to extend to record and Tag curricular and co-curricular HIP

**Recommendations:**

- Review the outcome of AAC&U HIP Institute in June 2014
- Finalize the definition of HIP and rubric for HIP
- Develop a HIP Assessment Plan
- Complete an inventory of HIP based on HIP definition
- Develop a baseline for HIP
- Develop a certificate (Faculty and Student) program(s) and course(s) including approval process and outcome for HIP
- Campus-wide RFP process in Spring 2015 to develop a program(s) and courses(s) for HIP for Fall 2015
- Organize a HIP Conference and Symposium to educate the campus
- Review campus-wide policies and recommend changes to Academic Senate
- Develop a plan to extend the student system on HIP tagging and recording

**Conclusions:** The task force developed a set of draft principals, application form, and sample rubric for definition of High Impact Practices. The work of the task force will continue in 2014/2015 as they finish the work in 2013/2014 and explore expansion of HIPs for 2016/2017.

**Supporting Documents (Please Attach):**
- Progress Reports
- Agendas
- Meeting Minutes
- Statistics/Papers/Reports
- Other